

Since our founding in 1901, Walgreen Co. and its employees have recognized the connection between strong communities and good business. The Walgreen motto, “The Pharmacy America Trusts,” reflects our belief in ethical business practices and our respect for the dedication of our employees in improving the quality of life in their communities.

As our company grows, and we bring our stores to new markets and new neighborhoods, we bring with us a tradition of supporting the health needs of our patients. Because we cannot support every worthy program, we have developed these guidelines to help eligible nonprofit organizations understand our priorities, values and limitations.

We value the efforts of our nation’s nonprofit organizations in improving the communities Walgreens serves. We look forward to the opportunity to advance these efforts, where they overlap with the concerns of our patients, employees, industry and corporate values.



Walgreens is an equal opportunity employer and welcomes individuals of diverse talents and backgrounds. Walgreens promotes a drug-free environment

# Contribution Guidelines



## Funding Categories

Walgreen grants are made to eligible nonprofits operating in local Walgreen communities. Organizations seeking funding should have a specific focus on improving:

- Access to health and wellness in their community
- Pharmacy education programs and mentoring initiatives
- Civic and Community Outreach
- Emergency and Disaster Relief

Health is our major area of focus, and the largest share of our annual budget is allocated to programs that address the health needs of our patients.

## Program Priorities

Within the categories we have identified health and education as our areas of main concern. Walgreens strives to achieve demographic balance in its grant-making. Priority will be given to those requests which most closely reflect the demographics of our patients and employees.

## Programs

### Single-Disease Agencies

Walgreens selects national nonprofit organizations that focus on medical research, treatment, and service advocacy for diseases such as heart disease, cancer, diabetes, arthritis, etc.

### United Way

Because Walgreens contributes to many local United Way campaigns across the nation, United Way supported agencies are not eligible to apply for additional support from Walgreens.

## Faith-based organizations

Walgreens does contribute to faith-based organizations provided the contributions are not used for inherently religious purposes or to serve a limited constituency. Our contributions to faith-based organizations are designed to enhance services to the larger community in which an organization operates.

## Funding Limitations

Walgreens charitable funds will not be used to support:

- Any group which is not qualified as a nonprofit, tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code
- Groups seeking educational or travel grants for contests, pageants, trips, or conventions
- Advertising, promotional events or sponsorship of athletic teams
- Lobbying, partisan or denominational groups
- Endowment campaigns
- Capital campaigns
- Sponsorships for individuals participating in cause-related events; i.e., walks, runs, conferences, etc.
- Sponsorships submitted by a third party on behalf of an organization
- Individual elementary and secondary schools

## Procedures

For grant consideration, eligible nonprofits must apply online. Telephone inquiries and faxed requests are not accepted. Visit

our online grant request form [here](#). The following information is required:

- Organization, contact name, address and 501(c) 3 documentation.
- Statement of your group's history and purpose.
- Amount requested.
- Purpose of contribution.
- Budget for organization and specific project.
- Copy of most recent audited financial statement.
- List of Board Members.
- List of other corporate and foundation contributors.
- Demographic of group(s) served.
- Plan detailing how Walgreens will be acknowledged.
- Names, if any, of Walgreen employees connected to this project.
- List of accrediting agencies, if applicable.

Please allow a minimum of four to six weeks for a response. Telephone inquiries and faxed requests will not be considered.

Local non-profit community organizations requesting auction items, merchandise or gift cards (not exceeding \$20) should contact their Walgreen district office directly.